

PHARM+ Pok Oi Hospital Community Pharmacy

Pharmacy Trainee Program

Introduction

Founded in 1919, Pok Oi Hospital has always lived by its motto – “We Love, We Care, We Serve” – striving to provide quality medical and social services to the community. PHARM+ Pok Oi Hospital Community Pharmacy, established under the Trust-initiated Project by the Hong Kong Jockey Club, aims at developing Primary Care Community Pharmacy Services. Our Pharmacy have commenced its service in May 2024 and is committed to providing safe, convenient and affordable pharmacy service to the public, conveying correct and evidence-based health information and empowering them to participate in looking after their health themselves as well.

Our community pharmacy services include:

1. Medication dispensing and counselling
2. Minor ailment Management Service (MAS)
3. Medication Management Service (MMS)
4. Sales and education on the safe use of self-monitoring devices and supplements
5. Public health and medication education
6. Supporting old age homes in the district on drug related enquiries/ problems
7. Outreach health screening and drug counselling program
8. Providing tele-consultations on disease management and medication use

This pharmacy trainee program is developed with the support of The Partnership Scheme for Primary Care Pharmacy Trainee Program developed by HKU Department of Pharmacology and Pharmacy. For details of the Partnership Scheme, please visit: <https://pharmhub.hku.hk/partnership-scheme-for-primary-care-pharmacy-trainee-program/>

Roles of Pharmacy Trainees

We deliver a primary care pharmacy training program with support and resources from HKU Department of Pharmacology and Pharmacy, and trainees will have the chance for the following exposures:

- Shadow pharmacist / pharmacy staff in responding to clients' symptoms and dispensing of medications for their illnesses
- Shadow pharmacist / pharmacy staff in counselling clients on the safe and proper use of medications, supplements and self-monitoring devices under the supervision of pharmacists
- Shadow pharmacist / pharmacy staff in dispensing prescription items and keeping records in compliance with legal requirements
- Shadow pharmacist / pharmacy staff in procurement, inventory control and stock management
- Assist in the promotion of pharmacy and health education (e.g. design of posters and leaflets, publishing health-related posts on Facebook)
- Participate in organization of public activities on health / drug education and promotion
- Perform other ad-hoc duties as assigned by pharmacists and dispensers

Benefits

- Gain frontline experience in a community pharmacy with a unique NGO practice model
- Learn the primary healthcare network partners in the community
- Receive training and tutorials on responding to symptoms, patient counselling and therapeutics
- Gain opportunities in interacting with real clients under the supervision of pharmacists
- Gain hands-on experience in handling legal records and stock management under the supervision of pharmacists
- Establish cordial relationship with pharmacists, dispensers and other pharmacy students, expanding your network in pharmacy sector

Requirements

- Year 1 to Year 3 pharmacy students who are passionate in primary care and community pharmacy service
- Enthusiastic and self-motivated. Conscientious, vigilant, responsible, proactive and well-organized
- Responsible and highly organised with good team works
- Passionate in primary care healthcare initiatives
- Good command of spoken and written English and Chinese
- Proficient in Microsoft Office (Word, PowerPoint, Excel)
- Experience in managing social media pages, websites or usage of design softwares (e.g. Canva, Adobe Illustrator) would be an advantage

Workplace and Schedule

Working Time: 9:00am to 5:00pm (Monday to Friday), accumulative to a minimum of 10 working days and 80 training hours, during any training slot listed below

Workplace Address: PHARM+ Pok Oi Hospital Community Pharmacy Room 904-905, 9/F, Kwong Wah Plaza, 11 Tai Tong Road, Yuen Long, New Territories. Elderly centres and Old Aged Homes in Yuen Long and Tin Shui Wai District

Nature: Volunteer

Vacancy

Session	Training Period	Number of Vacancy
1 st slot	1 June – 30 June	2
2 nd slot	15 June – 14 July	2
3 rd slot	1 July – 31 July	2
4 th slot	15 July – 14 August	2
5 th slot	3 August – 31 August	2
6 th slot	17 August – 11 September	2
7 th slot	1 September – 11 September (including 5 September)	2

Application

Pharmacy students who are interested in the program can send their CV and cover letter with THREE preferred training slots to ylcp@pokoi.org.hk by 31 March 2026 (Tue). Selected candidates may be invited for an interview if appropriate.

Application Deadline: 31 March 2026 (Tue)